

WELCOME BACK

Dear Families,

I hope that you have had plenty of time to relax with your children and family during the summer break. We are all very excited to be welcoming children back to school on Wednesday and are looking forward to another inspiring and successful year together.

The Glenealy team is already back in school, preparing for the return of children and undertaking professional learning in a range of interesting areas linked to our ongoing school development, ensuring we continue to provide the very best experience for children.

In preparation for the beginning of the new school year, please find a note of some important information and events below.

Wishing everyone a successful year ahead,
Christopher Coyle
Principal

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WELCOME TO NEW FAMILIES

A very special welcome to children and families joining us for the first time this year! You will find information and resources at the links below to help your child and your family become familiar with our school and support a smooth transition.

[Welcome to ESF Glenealy School >](#)

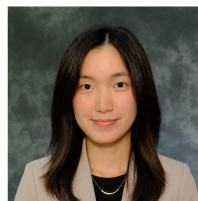
Please use this link if you have recently enrolled at Glenealy School (Y2-Y6). Our Students & Parent website contains general information about the school, and resources that will help you to prepare children and families for a smooth and successful start.

[Induction to Year 1 >](#)

Please use this link if you are joining Year 1. The site contains practical information about Year 1, including introductions to key members of staff that children will meet.

WELCOME TO NEW STAFF MEMBERS

Welcome to the following staff members who are joining us this year:



- Jessica Wan, Chinese Teacher
- Danielle Mason, Class Teacher (4M)
- Megan Embly, Class Teacher (5E)
- Katie Lor, Education Assistant (LD Team)
- Fritzzy Habel, Education Assistant (Library)

SUMMER CONSTRUCTION WORK

We are delighted to let you know that the undercover area has been refurbished with new flooring and the removal of old wall coverings. The space is much brighter and feels more inviting which the children will enjoy during break times and PE lessons.

Completion of renovation works at the rear car park has been delayed due to the wet weather. The installation of new gates is expected to be completed this week after which time, we will begin the reinstatement of our popular Outdoor Classroom.

Y1 STARTING ARRANGEMENTS

On Wednesday, 12 August we will be welcoming Year 1 students from Bowen and Caine House to school and on Thursday 13 August we will welcome Robinson and Kennedy House to school. Please bring your child to school for an 8:40 am start and finish at 2:40pm. Members of the Year 1 team will be ready to meet your child on the lower playground, please look out for Y1 signs.

Further arrangements for Y1 staggered start from 15th August to 25th August can be found on the school website [HERE >](#)

Please ensure that your child comes to school prepared with the necessary supplies, including a backpack, water bottle, small snack, lunch, a change of clothing, and a hat.

ARRIVAL & END OF DAY PICK UP TIMES

Arrival: A reminder that the school day begins at 8:30am. Each morning, the school gates will be open from 8:10am for all students. All students who arrive after 8:30am must register with the office on the ground floor before going up to class.

End of Day: Children are dismissed from classrooms at 2:55pm and may be collected from the undercover area from 3pm.

DATES & EVENTS

An overview of the key dates and school events can be found in the calendar on the ESF App. You can also find the school calendar on our school website at https://glenealy.esf.edu.hk/parent/school_information/school_calendar/

Please make a note of the following events that will take place in Term 1:

KEY DATES Term 1 - 2026/2027

- **12 August** - Term 1 begins
- **26 August** - Meet the Teams
- **28 August** - Y1 to Y6 Coffee Morning & PTA AGM
 - Open Day Webinar with Prospective Parents - 1PM to 2PM
- **01 September** - Parent Workshop - PYP Programme and Inquiry Walkthrough 8:30 - 9:30AM
- **03 September** - Open Day for Prospective Parents 1:30 to 2:45 PM
- **17-18 September** - Student Photo Day
- **24 September** - Mid Autumn Festival at Glenealy
- **01 October** - National Day (Public Holiday)
- **02 October** - CPD Day (Staff only - school closed)
- **05 October** - Parent Workshop - Language Workshop & Walkthrough 8.30 to 9.30AM

- **06 October** - Chinese Language Parent Workshop 8.30 to 9.30am
- **07 October** - DTAP Vaccination
- **08-09 October** - Year 4 Camp
- **12 October** - Influenza Vaccination Day
- **13 October** - Year 3 Camp
- **19-23 October** - Mid Term Break
- **26 October** - CPD Day (Staff only - school closed)
- **27-29 October** - Student Conferences 3.30 to 7pm
- **02-05 November** - Year 5 Camp
- **10 November** - Mathematics Parent Workshop
- **16 November** - Early Years Parent Workshop 8.30 to 9.30 AM
- **17-20 November** - Year 6 Camp
- **24 November** - AI for families - Digital Workshop for Parents 8.30-9:30 AM
- **27 November** - Winter Fair
- **10 December** - Term 1 Reports Go Live
- **11 December** - Last Day of Term 1 - Half Day

SCHOOL CALENDAR 2026/2027

Please find a copy of the School Calendar for 2026/2027 at the following link:

https://glenealy.esf.edu.hk/parent/school_information/school_calendar/

STUDENT HEALTH

Student health and welfare information can be found on the Glenealy School Parent & Student Website (<https://glenealy.esf.edu.hk/parent/>) under School Information and 'Student Health and Welfare' tab.

Please update all Medical Information on ESF Hub for the new school year. If students require the administration of medication at school please ensure the medication is promptly brought into the school nurse at the start of the school year with a completed [Medication Authorisation](#) form for each separate medication.

Please do not hesitate to contact our School Health Professional, Jacqueline Bensfield at nurse@glenealy.edu.hk with any questions or queries.

MOSQUITO PREVENTION MEASURES: Chikungunya Fever (CF)

We would like to inform you that the school has been actively maintaining mosquito prevention efforts. Our site staff have worked diligently throughout the holidays to ensure that drains and other water collection areas are regularly cleaned and sanitised.

Additionally, we have engaged Rentokil to implement mosquito control measures across the campus, including spraying and installing mosquito traps in key locations. The Food and Environmental Hygiene Department (FEHD) has also been spraying the surrounding area near Hornsey Road weekly and is in regular contact with the school to provide ongoing guidance on mosquito eradication and sanitation.

To help prevent the spread of Chikungunya Fever (CF), the Education Bureau (EDB) and the Centre for Health Protection (CHP) have issued the following recommendations:

- Students and staff returning from affected areas should apply mosquito repellent daily for at least 14 days.
- Anyone returning from an affected area who begins to feel unwell should seek professional medical advice immediately and avoid self-medicating.

- All students and staff are encouraged to apply mosquito repellent containing DEET before leaving for school each morning.

We appreciate your cooperation in helping to keep our school community safe and healthy.

SEVERE WEATHER ARRANGEMENTS

Please be reminded about our enhanced online learning arrangements in the event of severe weather by clicking [HERE >](#). Should school operations be affected, we will notify parents as soon as possible via the ESF Hub.

PE SCHEDULE

Please note the following schedule for PE and ensure that children come to school dressed in their PE kit, with all long hair tied up, on these days. Please note that specialist lessons, including PE will begin on Friday 14 August.

- Year 1: Tuesday & Friday
- Year 2: Tuesday & Friday
- Year 3: Monday & Thursday
- Year 4: Tuesday & Thursday
- Year 5: Wednesday & Thursday
- Year 6: Monday & Wednesday

EXTRACURRICULAR ACTIVITIES (ECAs)

Please find the preview and details for the [Glenealy School run Term 1 ECAs here](#).

The sign-up for these ECAs will be on The Hub. Details of the opening and closing dates and times, as well as payment details, will be communicated to parents later this week.

ESF HUB INTRODUCTION AND HELPDESK

We are excited for the introduction of our ESF Hub. All families will have received an email about this from August 4th-August 5th.

ESF Hub is our new one-stop shop learning and student management system. It is both an App and a web-based portal. When you access Hub, you can perform many tasks, such as reporting absence, reading school messages, and accessing reports and assessments. However, that is just the beginning. You will be able to share in your child's learning and see how they are progressing as they move through ESF.

Please see guidance on our [school website](#).

To support Glenealy families in transitioning to the ESF Hub, we will be setting up a Help Desk at the front gate, outside the Community Hub, every morning during morning drop-off from 8.10am to 8.45am and afternoon pick up from 2.45pm to 3.15pm on August 12 to 21. If you need help setting up the ESF Hub or have any questions, please feel free to visit the Help Desk.

ESF HUB STUDENT DEMOGRAPHICS AND PERMISSIONS

Please ensure that all details about your child are fully entered on the app. This should take you about 20 minutes. When entering the details about additional contacts, 'Additional Contacts' should be people in Hong Kong who may be called if we cannot reach the primary guardians. These should be alternatives to the guardians' numbers e.g your helper, another family member or friend.

ESF HUB YEAR 5&6 WALKERS

For students of Years 5 & 6, parents may give their permission on the ESF Hub to allow them to leave school unaccompanied. This function will become live on Tuesday 11th August. All families will receive a message at this time with further information. We will issue them a Walker's Pass which must be shown to the staff on duty at dismissal time to allow them to leave the school site alone. This does not allow them to take other siblings with them.

***NEW* PARENT HANDBOOK**

We're pleased to share our new Parent Handbook with you. The handbook is now available on the ESF Hub under Key Information. Please take a moment to review it for helpful guidance, key policies, and important information for families.

If you have any questions about school organisation for the forthcoming year, please do not hesitate to contact the school office. We look forward to welcoming everyone to the 2026/2027 school year!